



FOR PROFESSIONALS
SINCE 1941

Professional Provident Society Holdings Trust
(PPS)
Virtual Annual General Meeting (AGM)
12 May 2025 at 18:00
e-Voting User Guide

NB: Voting opens at 15:00 on 12 May 2025

If you have any queries concerning the voting process or have not received your One Time Pin (OTP), please mail AGM2025@pps.co.za

Contents

1. Voting and attending the PPS AGM.	3
(i) Accessing the e-Voting platform.	3
2. Voting on the day of the meeting and viewing the webcast.	6
(i) Landing page once logged in.	6
(ii) Viewing the webcast (Live Stream).	7
(iii) Asking questions.	7
(iv) Casting your personal votes at the AGM (My Votes).	7
(v) Voting any discretionary votes granted to you.	9
(vi) Confirmation of your votes recorded after voting at the AGM.	10
3. Log out of the platform.	11

The screen shots and screen clippings in this guide are for illustrative purposes only.

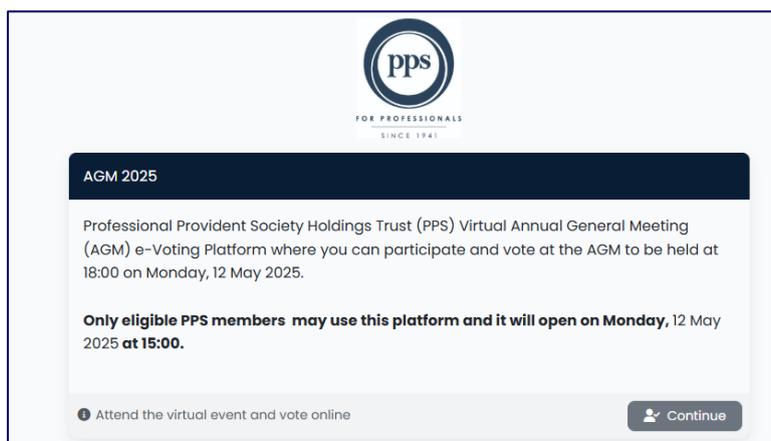
1. Voting and attending the PPS AGM.

The e-Voting platform is made available to all eligible PPS Ordinary Members ('PPS Members') to:

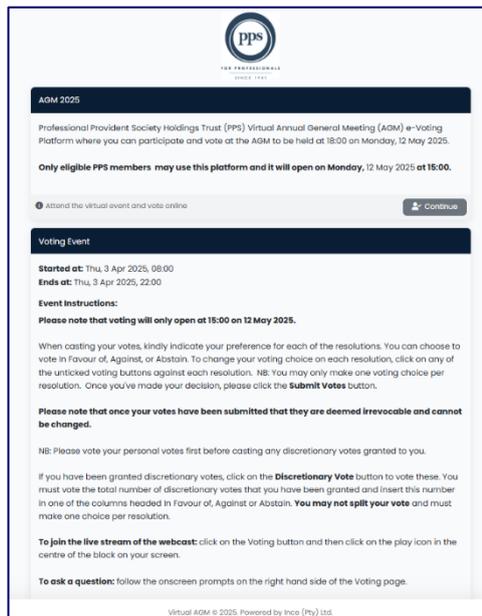
- To cast a proxy vote(s) granted to them¹ by other PPS Members; and
- To attend, vote and participate at the AGM if they have not yet already lodged a proxy vote.

(i) Accessing the e-Voting platform.

Follow this link to cast your vote: <https://pps.vagm.africa/>



Click on the **Continue** button.

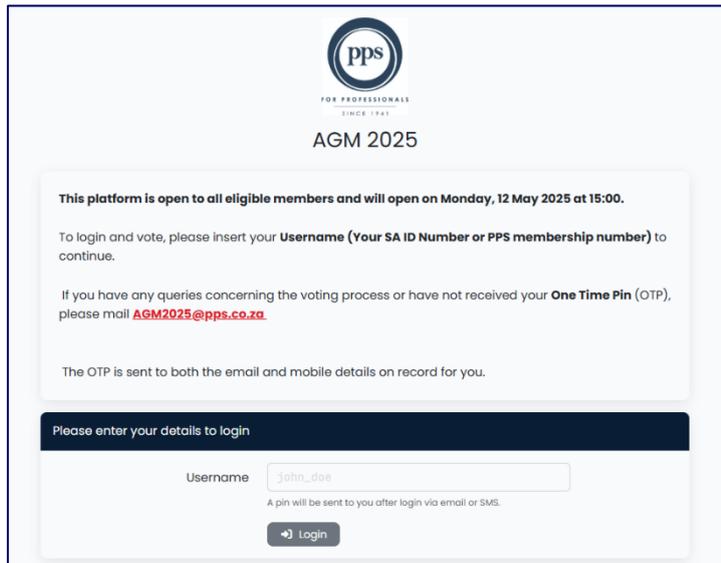


The platform will open to a new screen, with helpful instructions.
Click on the **Attend and Vote Online** button.

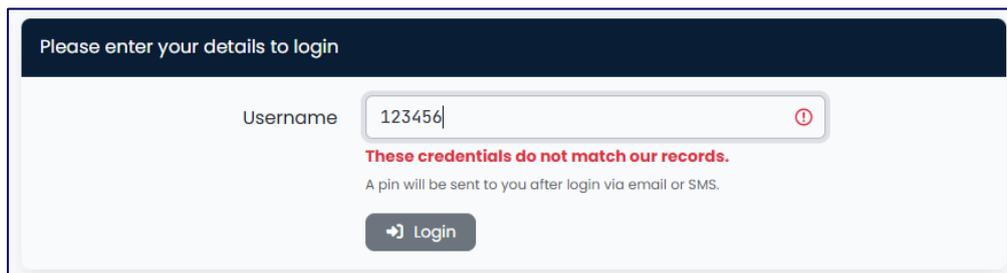
¹ All proxy votes are validated by PPS and then allocated to each respective member to vote at the AGM. For details on the Proxy Voting Process, please refer to the Notice of AGM and Proxy Form.

PPS AGM 2025
E-Voting Guide

Insert your login credentials which are the **Username** (PPS Membership Number or your SA ID Number) and **One Time Pin (OTP)** which will be sent to your email and mobile device on record.



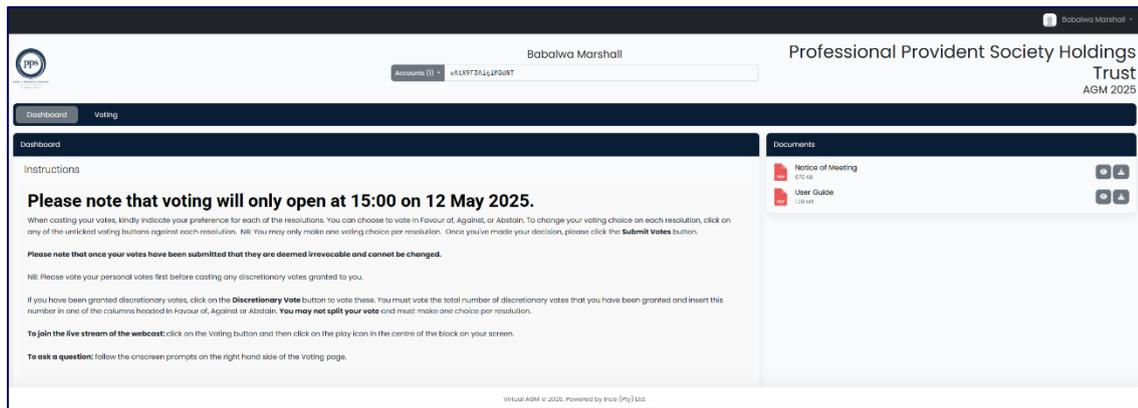
Click on the **Login** button. If an input error is made, the platform will show, in red text, the message **These credentials do not match our records** (see below):



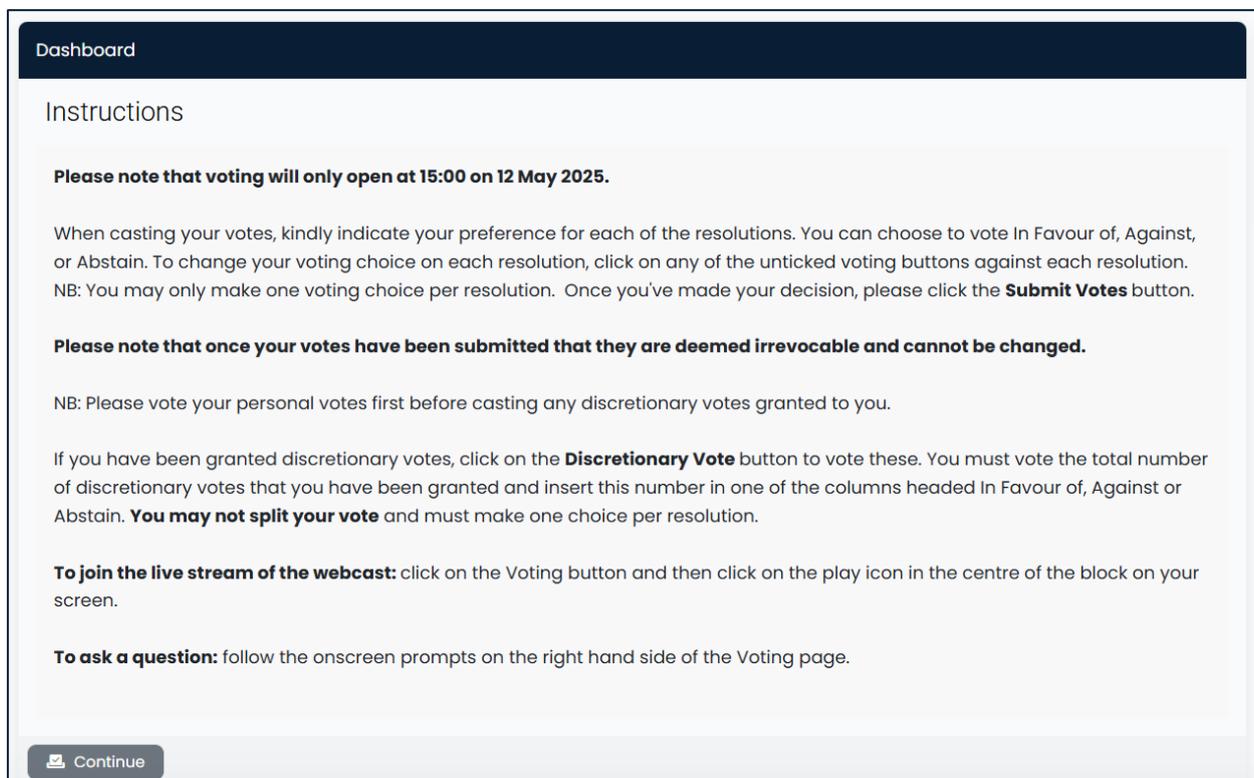
Please note that whilst the delivery of OTPs is normally quick to your mobile device, circumstances outside our control can delay the delivery of OTPs. It is for this reason that your OTP is sent to both your email address and mobile number in instances where these have been provided. If you keep logging in and requesting a new OTP it is important to note that the newest OTP overwrites and cancels its predecessor.

Once your login has been confirmed, you will be shown the main dashboard screen (see overleaf).

Main dashboard screen once you have logged in on the day of the meeting.

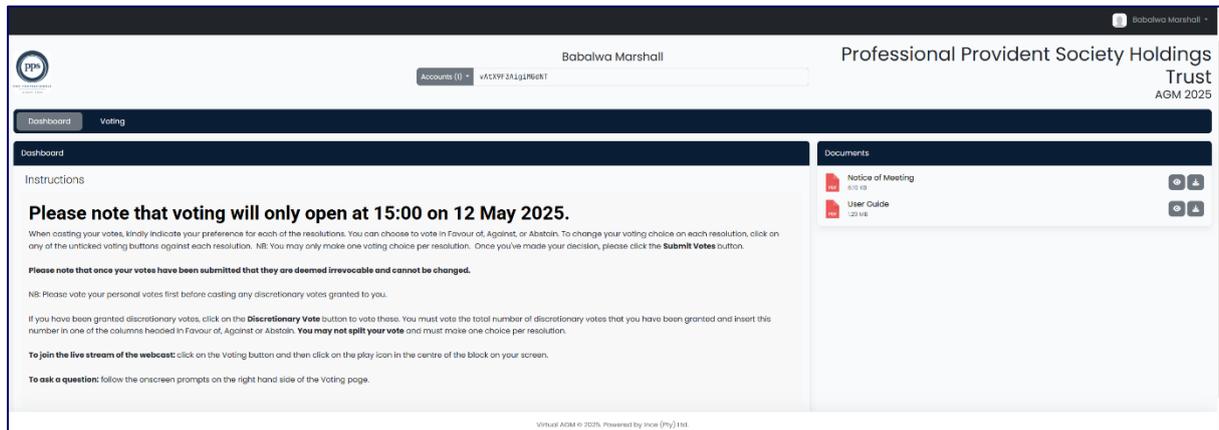


The instructions are displayed below.



2. Voting on the day of the meeting and viewing the webcast.

(i) Landing page once logged in.



The instructions are displayed below.

Dashboard

Instructions

Please note that voting will only open at 15:00 on 12 May 2025.

When casting your votes, kindly indicate your preference for each of the resolutions. You can choose to vote In Favour of, Against, or Abstain. To change your voting choice on each resolution, click on any of the unticked voting buttons against each resolution.
NB: You may only make one voting choice per resolution. Once you've made your decision, please click the **Submit Votes** button.

Please note that once your votes have been submitted that they are deemed irrevocable and cannot be changed.

NB: Please vote your personal votes first before casting any discretionary votes granted to you.

If you have been granted discretionary votes, click on the **Discretionary Vote** button to vote these. You must vote the total number of discretionary votes that you have been granted and insert this number in one of the columns headed In Favour of, Against or Abstain. **You may not split your vote** and must make one choice per resolution.

To join the live stream of the webcast: click on the Voting button and then click on the play icon in the centre of the block on your screen.

To ask a question: follow the onscreen prompts on the right hand side of the Voting page.

[Continue](#)

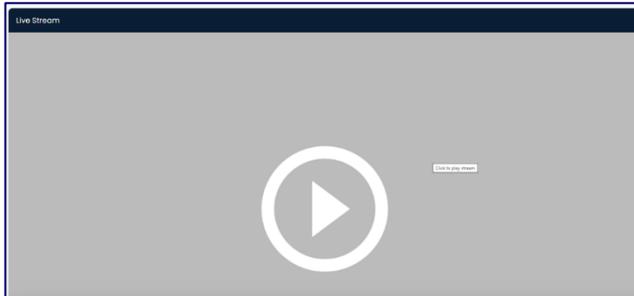
Click on the **Attend and Vote Online** Button. This action will open the voting page. This screen is divided into three sections, showing the following features:

- **Live Stream** (this is where you will watch the webcast)
- **Ask Questions** (this is where you send through questions)
- **My Votes** (this is where you cast your votes if you have not already done so by proxy). This option appears below the **Live Stream**.

Examples of the above features appear below.

(ii) Viewing the webcast (Live Stream).

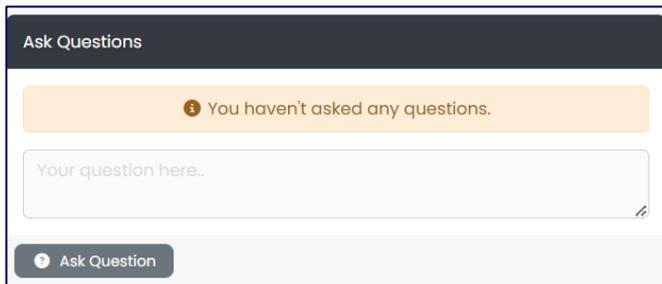
The top left-hand part of the screen shows the **Live Stream** screen (see below):



Click on the icon in the middle of the **Live Stream** window to start the webcast of the proceedings playing.

(iii) Asking questions.

On the right-hand side of your screen is the **Ask Questions** box where you can ask a question (see overleaf):



Insert your question in the **Ask Questions** text box and once you have finished, click on the **Ask Question** button.

All text questions go to the company secretary at the AGM to read into the meeting.

Questions of a repetitive nature, those that have already been answered and any that are not applicable to the business of the AGM, may not be responded to.

(iv) Casting your personal votes at the AGM (My Votes).

If you have not already cast a proxy vote prior to the AGM, the bottom part of the screen shows the resolutions being voted upon. The resolutions are displayed in the same order as the Notice of AGM.

An example of the voting screen appears overleaf.

PPS AGM 2025

E-Voting Guide

My Votes Discretionary Votes

My votes

Ordinary resolution 1: Adoption of the annual financial statements of the Trust for the year ended 31 December 2024
 In Favour of Against Abstain

Ordinary resolution 2: Appointment of the auditors of the Trust
 In Favour of Against Abstain

Ordinary resolution 3.1: Election and appointment of trustees: Dr A Coetzee (Retiring trustee by rotation and being eligible, offers herself for re-election)
 In Favour of Against Abstain

Ordinary resolution 3.2: Election and appointment of trustees: Dr R Putter (Retiring trustee by rotation, and being eligible, offers himself for re-election)
 In Favour of Against Abstain

Ordinary resolution 3.3: Election and appointment of trustees: Ms D L T Dondur
 In Favour of Against Abstain

Ordinary resolution 3.4: Election and appointment of trustees: Dr A Huggett
 In Favour of Against Abstain

Ordinary resolution 3.5: Election and appointment of trustees: Mr M I Keeka
 In Favour of Against Abstain

Ordinary resolution 3.6: Election and appointment of trustees: Mr F F Koning
 In Favour of Against Abstain

Ordinary resolution 3.7: Election and appointment of trustees: Dr F Mansoor
 In Favour of Against Abstain

Ordinary resolution 3.8: Election and appointment of trustees: Mr L T Maqubela
 In Favour of Against Abstain

Ordinary resolution 3.9: Election and appointment of trustees: Ms P D Ndlovu
 In Favour of Against Abstain

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Please note that there are 22 resolutions being voted upon and you must make one voting selection per resolution. The options are to vote **In Favour of**, **Against**, or to **Abstain**. To correct your voting choice(s), click on the button that is unticked against the relevant resolution(s). **NB: You must make a single choice against each resolution.**

Click on the **Submit Votes** button once you are happy with your voting choices (see below) . **Please be aware that once your votes have been submitted and acknowledged, they are considered irrevocable and cannot be altered.**

Ordinary resolution 3.10: Election and appointment of trustees: Dr R E Ngwenya
 In Favour of Against Abstain

Ordinary resolution 3.11: Election and appointment of trustees: Mr A L Peter
 In Favour of Against Abstain

Ordinary resolution 3.12: Election and appointment of trustees: Ms T Rakhuhu
 In Favour of Against Abstain

Ordinary resolution 3.13: Election and appointment of trustees: Mr V Rimbault
 In Favour of Against Abstain

Ordinary resolution 3.14: Election and appointment of trustees: Mr B Valodia
 In Favour of Against Abstain

Ordinary resolution 3.15: Election and appointment of trustees: Dr M van der Merwe
 In Favour of Against Abstain

Ordinary resolution 4.1: Appointment of the members of the Trust Audit Committee: Ms D L T Dondur (Subject to her reappointment as a trustee)
 In Favour of Against Abstain

Ordinary resolution 4.2: Appointment of the members of the Trust Audit Committee: AH de Vries
 In Favour of Against Abstain

Ordinary resolution 4.4: Appointment of the members of the Trust Audit Committee: Mr S Trikamjee
 In Favour of Against Abstain

Ordinary resolution 4.3: Appointment of the members of the Trust Audit Committee: Prof H E Wainer
 In Favour of Against Abstain

Special resolution 1 : Approval of trustees' remuneration for the period commencing 1 July 2025 as set out in the notice of the annual general meeting
 In Favour of Against Abstain

👤 2 members online and voting.

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(v) Voting any discretionary votes granted to you.

If discretionary proxy votes have been granted to you, click on the **Discretionary Votes** button on your screen. This action, if you have been granted discretionary votes, opens the discretionary voting screen which shows the discretionary votes given to you to vote (see below):

Top section of the discretionary voting screen

My Votes					Discretionary Votes				
Discretionary votes									
Ordinary resolution 1: Adoption of the annual financial statements of the Trust for the year ended 31 December 2024									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Ordinary resolution 2: Appointment of the auditors of the Trust									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Ordinary resolution 3.1: Election and appointment of trustees: Dr A Coetzee (Retiring trustee by rotation and being eligible, offers herself for re-election)									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Ordinary resolution 3.2: Election and appointment of trustees: Dr R Putter (Retiring trustee by rotation, and being eligible, offers himself for re-election)									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Ordinary resolution 3.3: Election and appointment of trustees: Ms D L T Dondur									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Ordinary resolution 3.4: Election and appointment of trustees: Dr A Huggett									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Ordinary resolution 3.5: Election and appointment of trustees: Mr M I Keeka									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					

Bottom section of the discretionary voting screen

Ordinary resolution 3.14: Election and appointment of trustees: Mr B Valodia									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Ordinary resolution 3.15: Election and appointment of trustees: Dr M van der Merwe									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Ordinary resolution 4.1: Appointment of the members of the Trust Audit Committee: Ms D L T Dondur (Subject to her reappointment as a trustee)									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Ordinary resolution 4.2: Appointment of the members of the Trust Audit Committee: AH de Vries									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Ordinary resolution 4.4: Appointment of the members of the Trust Audit Committee: Mr S Trikamjee									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Ordinary resolution 4.3: Appointment of the members of the Trust Audit Committee: Prof H E Wainer									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
Special resolution 1: Approval of trustees' remuneration for the period commencing 1 July 2025 as set out in the notice of the annual general meeting									
Total votes	Voted	<input type="checkbox"/> In Favour of	<input type="checkbox"/> Against	<input type="checkbox"/> Abstain					
1614	0	0	0	0					
<input type="button" value="Submit Votes"/>									

The number of discretionary votes that you have been granted appears in the **Total Votes** column

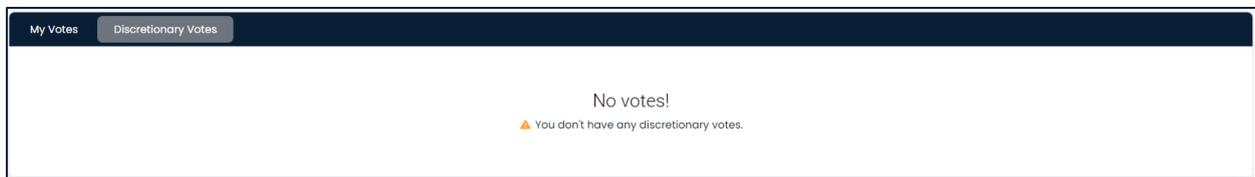
alongside each resolution. You must vote the total number of discretionary votes that you have been granted and insert this number in one of the columns headed **In Favour of, Against or Abstain**. **You may not split your vote and must make one choice per resolution.**

NB: There are 22 resolutions being voted upon and the **Submit Votes** button appears in the bottom left corner of the Discretionary Voting Screen.

Click on the Submit Votes button once you are happy with your voting choices. Please be aware that once your discretionary votes have been submitted and acknowledged, they are considered irrevocable and cannot be altered.

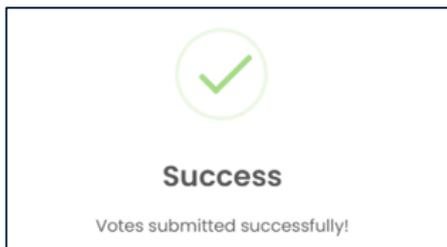
Any discretionary votes given to you that are not voted, will be voted by the Chairman of the meeting as he/she sees fit.

If no discretionary votes have been granted to you, a message will appear when you click on the **Discretionary Votes** button (see below):

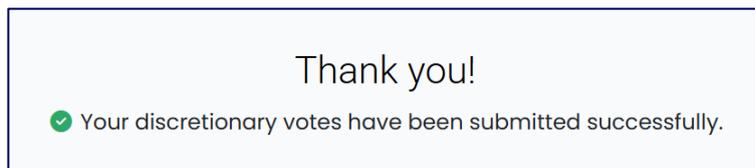
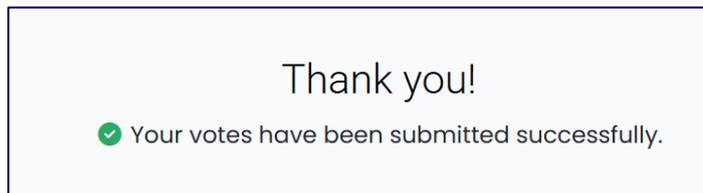


(vi) Confirmation of your votes recorded after voting at the AGM.

First acknowledgement message

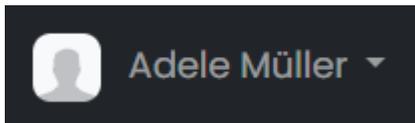
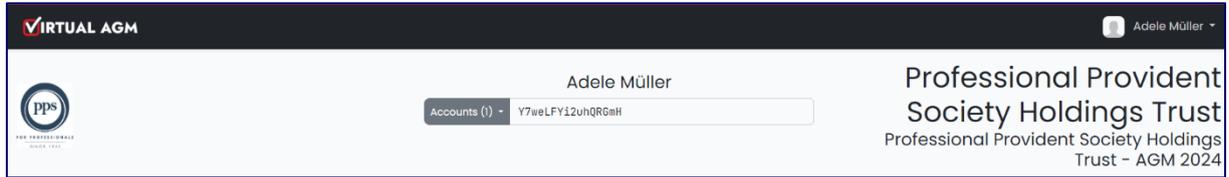


Second acknowledgement message

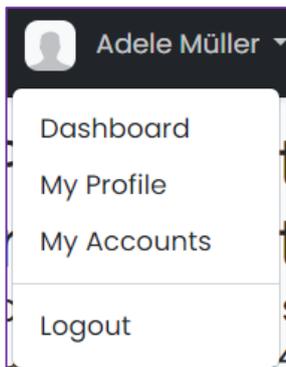


3. Log out of the platform.

To log out of the platform, click on the **down arrow** next to your name in the top right-hand corner of your screen (see below):



The arrow drop-down will then open and you can select the **logout** button (see overleaf):



- **Dashboard** button takes you back to the dashboard screen.
- **My Profile** button shows your details and account number.
- **My Accounts** button shows the status of your account.
- **Logout** button exits you from the platform.

This is the end of this document.